



April 18, 2013

Webinar

**Basics: HFS Software for New Users and those who need a Refresher**

**Topic:** Basics for HFS Software for New Users and those in need of a Refresher.

**Host:** Steve Booth

**Date:** Tuesday, April 30, 2013

**Time:** 10:00 am, Pacific Daylight Time (San Francisco, GMT-07:00)

**Session Number:** 621 675 838

**Registration password:** This session does not require a registration password.

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**PLEASE NOTE:**

The HFS USER MANUAL is available to print from the Pre-Course Material section.

In addition, as HFS is offering one CPE credit for this 1 hour course, for those attendees who may be taking this course in a "GROUP SESSION," the necessary sign-in sheet, roll-call answer sheet, and the Evaluation Form are also available to print from the Pre-Course Material section.

You can also request the User Manual and the necessary sign-in sheet, roll-call answer sheet, and the Evaluation Form by e-mailing me at: [steve@hfssoft.com](mailto:steve@hfssoft.com)

If you are taking this course NOT IN A GROUP SESSION, but from your own computer, you DO NOT need the sign-in sheet, roll-call answer sheet, and the Evaluation Form. These items are JUST for attendees in a multi group session.

If you are taking this Webinar in a GROUP SESSION (i.e. a number of you are in a conference room following the Webinar from one computer using an overhead), Then ALL ATTENDEES WILL need to sign the sign-in sheet, answer the Roll Call questions using the Roll Call Answer Sheet, and complete the Evaluation Form. ALL THESE ITEMS WILL THEN NEED TO BE E-MAILED TO MY COLLEAGUE, Jake, AFTER THE WEBINAR AT: [jake@hfssoft.com](mailto:jake@hfssoft.com)



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Once you are approved by the host, you will receive a confirmation email with instructions for joining the session.

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Please contact Steve if you have any questions or comments regarding this webinar.

Sincerely,  
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